

Document	General RA
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Updated by	M. Kennedy
Department	H&S

School/Area	ASSaM	Division/Department	Psychology	, Sociology and Ed	ducation
Assessors Name	Patrick Boxall, Chris Green, Katie Thomas	Date Completed	May 2024	Review Date	May 2025
Activity	 This is a general risk assessment for Outdoor Le Wee Forest Pond Area Hedgerow and Woodland Margins Parkland and Pathways University Square The Howff and Surrounding Area 	earning Activities taking	place across QMU campus	environments incl	uding:
Who Might be Harmed	StaffStudentsVisitors				
Reference documents	Campus GuidelinesQMU Outdoor Learning Handbook				

Questions about this risk assessment from visitors are welcome and can be directed to:

- Visitors <u>campusadmin@qmu.ac.uk</u>
 Staff <u>Pboxall@qmu.ac.uk</u> (Patrick Boxall)

	Risk Assessr	ment Matrix				Risk	Level
		SEVERITY		LIKELIHOOD (L) X SEVERITY (S) = RISK LEVEL		ERITY (S) = RISK LEVEL	
	TRIVIAL	MINOR	MAJOR				
VERY LIKELY	Medium	High	High		Low	Acceptable	No further action is usually required, but existing control measures must be maintained and reviewed regularly.
Q POSSIBLE	Low	Medium	High			Tolerable	Medium risks may be tolerated



HAZARD IDENTIFICATION AND CONTROL MEASURES				
Activity	What are the Potential Hazards	What are you doing to control the risks?	What further action do you need to take to control the risks?	

	and adults are aware of the			
	potential of vehicles/cyclists.			
	Staff on site are First Aid			
	trained.			
	Vehicle access control			
	procedures in place including			
	time restrictions e.g. delivery			
	vehicles only between			
	entrance and building unless			
	guided through site.			
	On the day, the site checks			
	and clears any guano or feces			
	from the area where activities			
	take place.			
	Hand washing facilities			
	available. All participants			
	reminded to wash their hands			_
Animals	after the session.			Low
	All participants reminded not			
	to put their fingers/hands in			
	their mouths/on their faces.			
	Check akin for ticks if			
	Check skin for ticks, if			
	required.	I I		
	Children advised to wear			
Weather	appropriate clothing for the			
	weather conditions.			

	 Drink regularly in hot weather and wear sunscreen. Wet Weather Plans in case of severe weather. Gritting of paths when icy, closure of paths when severe weather warnings are issued (e.g. wind). On the day Site Checks. 	
General Public	Staff and volunteers must always supervise children. Outdoor Learning staff have up-to-date PVG Children in small groups. Children undertaking activities in enclosed or specific areas. Note Newhailes House woodland is open public access so some anti-social behaviour has impacted site. This is monitored daily and external support is requested from Police and other services if needed.	Low

Plants that are not to be touched to be highlighted (with visuals) to adults and children during H&S talk at beginning of session. Plants also pointed out in habitat.

Agree not to eat any plant found. There are bluebells on site-

Plants/Trees/Soil

-		
	Knowledge of any allergies in the group.	
	Awareness of any areas of site of higher risk including nettles. Group alerted to areas and recognising a nettle.	
	Minor stings cooled with water.	
	If serious stings or any allergic reaction, medical help is sought immediately.	
	On the day checks for litter.	

Litter pick (with

Litter

Activities taking place in enclosed or specific areas, made clear to children and

	Signage, extinguishers, and other fire safety equipment have been installed in buildings.		
Lost child/children	Everyone told to go straight to reception if separated from the group. Inform Campus Operations.		Low

During Activity/Sessions Clear H&S talk at beginning of session and beginning of activity.

Site Checks on the day.

Equipment appropriate to age.

High levels of staff supervision.

Washing hands at the end of the

done without prior		Rope off any dangerous tree		
approval.		if required for needs of the		
		group		
These activities				
can only be		Verbally warn group of any		
organised by		identified hazards, rope off		
qualified and		areas where risk is high e.g.		
experienced		fallen tree,		
practitioners with				
prior approval from		Participants to be actively		
the campus team.		involved in identify hazards		
		and risks. This will need on-		
Please contact		going contracting as		
Events@qmu.ac.uk		confidence of the group		
or		grows		
pboxall@qmu.ac.uk		9.010		
for advice.		Check the quality, strength,		
		and condition of the rope.		
		Only suitable ropes that are		
		within the life expectancy of		
		fall tests should be used.		
		Leader to tie all knots for		
		rope swing using round turn		
		and two half hitches, figure		
	Rope Swing	of eight knots, or bowline		
		with half hitch.		
		with half hitch.		
		Koon hoight low		
		Keep height low		

This means coppicing small trees only—a maximum diameter of 15 cms. If two hands cannot fit around the trunk, then professional help is needed.

Work within the capacity of handtool use only.

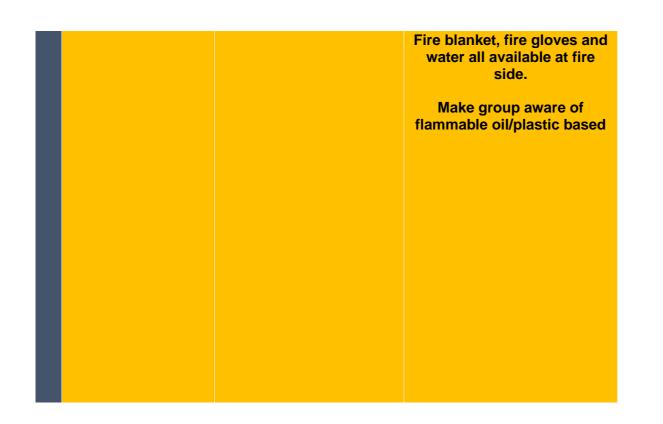
Hang-ups- if the size of the hang-ups may cause a head injury, then PPE must be worn.

Ensure a safe area in front/behind/beneath any fall zone.

Follow best practice for any lift.

Appropriate PPE- boots, helmet if weight ()-3.995

All members of the group who are in the danger areas



Use greenwood for marshmallows	
Discuss burns from hot sugar	
Work within REHIS guidelines and protocols.	
Staff trained in food hygiene and outdoor cooking	